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| CLEANING CHECKLIST |
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|  | **LIVING ROOM** |  |  | **BEDROOM** |
|[ ]  Clear coffee table and side tables |  |[ ]  Make the bed |
|[ ]  Organize books, magazines, and remotes |  |[ ]  Clear nightstands and dressers |
|[ ]  Declutter shelves and media units |  |[ ]  Sort and donate unused clothes |
|[ ]  Fold and store blankets |  |[ ]  Organize closet and drawers |
|[ ]  Remove unused décor |  |[ ]  Store seasonal items |
|[ ]  Dust furniture and light fixtures |  |[ ]  Clean under the bed |
|[ ]  Vacuum rugs and upholstery |  |[ ]  Vacuum carpets or rugs |
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|  | **KITCHEN** |  |  | **BATHROOM** |
|[ ]  Clear countertops |  |[ ]  Toss expired products and empty bottles |
|[ ]  Purge expired food from pantry and fridge |  |[ ]  Organize toiletries and makeup |
|[ ]  Organize cabinets and drawers |  |[ ]  Clear countertop and under-sink storage |
|[ ]  Toss mismatched containers and lids |  |[ ]  Replace old towels |
|[ ]  Wipe down appliances |  |[ ]  Wash towels |
|[ ]  Wash and store reusable bags |  |[ ]  Clean mirrors and surfaces |
|[ ]  Organize pantry |  |[ ]  Scrub shower and bathtub |
|  |  |  |  |  |
|  | **KID’S ROOM/PLAYROOM** |  |  | **GARAGE/STORAGE** |
|[ ]  Sort toys (keep, donate, toss) |  |[ ]  Group similar items together |
|[ ]  Organize books and games |  |[ ]  Toss broken tools or equipment |
|[ ]  Label bins or boxes |  |[ ]  Label storage bins |
|[ ]  Rotate toys |  |[ ]  Sweep and clear floor space |
|[ ]  Inspect and repair broken items |  |[ ]  Organize seasonal decorations |
|[ ]  Clean surfaces and shelves |  |[ ]  Clean shelves and surfaces |
|[ ]  Clean light fixtures |  |[ ]  Clean and organize automotive supplies |
|  |  |  |  |  |
|  | **WHOLE HOUSE** |
|[ ]  Empty trash bins |  |[ ]  Replace burnt-out light bulbs |
|[ ]  Sort mails and paperwork |  |[ ]  Clean mirrors, windows, and window sills |
|[ ]  Dust surfaces and vacuum floors/carpet |  |[ ]  Wipe down doors and door handles |
|[ ]  Wash clothes |  |[ ]  Sweep the porch |
|[ ]  Sweep and mop floors |  |[ ]  Mow the lawn |
| source: [www.neworchards.com](https://www.neworchards.com/) |